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Company Name:

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AFSODECO CODE OF CONDUCT

1 Preamble

1. Introduction

1.1 Terms herein shall have the same meaning as in the Constitution of **AFRICAN SOLAR DEVELOPMENT COUNCIL- AFSODECO** (the "Constitution") The Rules of (AFSODECO) refer to the standards of professional conduct expected from members of AFSODECO.

1.2 Where there is conflict between this code of conduct (this "Code") and the Constitution, the Constitution shall prevail.

2. Primary Objective

The primary object of this Code is the establishment of an acceptable standard of conduct, which is consistently recognized and upheld by all members (the "Members") of **AFRICAN SOLAR DEVELOPMENT COUNCIL- AFSODECO**

3. Application

- a) This Code shall be applicable to all Members.
- b) Members must ensure that this Code is maintained.
- c) Members who transgress this Code shall be subject to disciplinary action, subject to the provisions of the Constitution.

4 The Code of Ethics

4.1 General requirements

Members of the **AFRICAN SOLAR DEVELOPMENT COUNCIL- AFSODECO**

(‘Members’) shall, as a condition of on-going membership;

- a) Act with integrity, competence and in an ethical manner when dealing with the public, clients, prospective clients (‘prospects’) and fellow Members.
- b) Practice and encourage others to practice in a professional and ethical manner that will reflect credit on (AFSODECO) and its participants.

5. Fundamental Responsibilities

Members shall:

- a) Maintain knowledge of and comply with all applicable laws, rules and regulations (including AFSODECO’s Code of Ethics) of any government, government agency, and regulatory organization, licensing agency or professional associations governing the Member’s professional activity.
- b) Not knowingly participate in any violation of such laws, rules or regulations.
- c) Relationships with and Responsibilities to the Solar Energy Industry
- d) A Member shall not engage in any manner or form in any corrupt or dishonest activity.
- e) A Member shall maintain the highest ethical standards in all its endeavours including advertising, selling, installation and/or service, guided by the principles of honesty and integrity.
- f) A Member shall ensure the safety, health and welfare of the public in the conduct of its business.
- g) A Member shall not conduct itself in a deceptive manner in its solicitation of solar or any other work directly or indirectly related thereto.
- h) A Member shall provide services, and/or design any goods, and generally conduct itself, in compliance with all applicable laws, regulations, appropriate standards and codes.
- i) A Member shall quote realistic price and completion date estimates, and barring any unforeseeable factors, shall endeavour to meet these estimates as far as possible.

6. Use of Professional Designation

- a) Membership of **AFRICAN SOLAR DEVELOPMENT COUNCIL- AFSODECO** may be referenced by Members only in a dignified and judicious manner. The use of the reference may be accompanied by an accurate explanation of the role that Member has in AFSODECO, the functions the Member is involved in as a result and the various activities undertaken by ACCORE.
- b) Members may use the AFSODECO letters and the AFSODECO logotype and are encouraged to do so but only in a dignified and judicious manner. The use of AFSODECO initials and the logotype may be accompanied by an accurate explanation of the requirements which are a pre-requisite of membership.

7. Professional Misconduct

Members shall not engage in any professional conduct involving dishonesty, deceit or misrepresentation or commit any act that reflects adversely on their or AFSODECO's, honesty, trustworthiness or professional competence.

- a) Member shall conduct itself in a professional manner when acting for a client.
- b) Member shall employ knowledgeable sales personnel, who are appropriately trained in the products and/or services being marketed by that member to clients.
- c) Member shall admit and accept its error either upon being proven wrong or upon realizing its own mistake and take appropriate action to correct such error always being guided by the utmost good faith toward those with which the Member deals.

8 .Clients and Prospects

8.1 Reasonable Basis and Representation

Members shall;

- a) Exercise diligence and thoroughness in making recommendations and taking management actions.
- b) Have a reasonable and adequate basis, supported by appropriate research and investigation, for such recommendations or actions. During this process Members must distinguish between fact and opinion.
- c) Make reasonable and diligent efforts to avoid any material misrepresentation.
- d) Maintain appropriate records to support the reasonableness of such decisions or actions.

9. Independence and Objectivity.

Members shall use reasonable care and judgment to achieve and maintain independence and objectivity in making executive decisions or taking management actions.

10. Fair dealing.

Members shall deal fairly and objectively with all clients and prospects when making recommendations, disseminating material changes in prior recommendations or when taking any executive decisions.

11. Preservation of Confidentiality.

Members shall preserve the confidentiality of information communicated to them by clients or prospects concerning matters within the scope of the client-member,

prospect- member relationship unless the member receives information concerning illegal activities on the part of the client or prospect.

12. Prohibition against Misrepresentation.

Members shall not make any statements, orally or in writing, that misrepresent;

- a) The experience that they or their firm, has already gained
- b) The performance that they, or their firm, has already achieved.
- c) The services that they or their firms are capable of performing
- d) The services that they or their firms are intending to perform
- e) The Member's or their firm's, academic or professional qualifications

13. Disclosure of Conflicts to Clients and Prospects.

Members shall disclose to their clients and prospects all matters, including beneficial ownership of securities or other investments that reasonably could be expected to impair the Member's ability to make unbiased and objective recommendations and to take executive decisions.

- a) Member shall not falsify or misrepresent their professional qualifications including any license status, experience, capacity, rating in the industry and any other significant information.
- b) Member shall present the capabilities, expertise, experience, performance, and/or products and systems in offer, in a manner which is understandable to its clients, and shall present such information honestly.
- c) Member shall uphold the highest standard of integrity and honesty in all its professional dealings.

14. Disclosure of Referral Fees.

Members shall disclose to clients and prospects any consideration or benefit received by the member or delivered to others for the recommendation of any services to the client or prospect.

15. Performance Presentation

Members shall not make any statements, orally or in writing, that misrepresent the performance that they or their firms have accomplished or can reasonably be expected to accomplish.

- a) Member shall not perform contracting services in an area of expertise other than its own.
- b) Member shall not sign any plans or documents dealing with a subject matter in which it lacks competency.

I have read and accept the terms and conditions of **AFSODECO** Code of Conduct

Authorization

SIGNED BY
Date

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AFSODECO